

You Could Win

Professional Educational Development!

One deserving American Accounts Payable Association member will receive AAPA training at absolutely no cost through the Accounts Payable Education Grant.

This grant honors accounts payable professionals for their commitment to educational and professional growth.

The Accounts Payable Education Grant includes:

- Registration, round-trip airfare, and hotel accommodations for the 28th Annual Congress in Washington, D.C.*
- Registration for all AAPA Webinars for one year
- All AAPA publications

Don't delay—apply today!
The application deadline is March 15, 2010.

The Accounts Payable Education Grant will be
presented at the 28th Annual Congress
Washington, D.C.
May 25-29, 2010

*Expenses include the cost of travel to and from Washington, D.C., hotel accommodations from May 25-29 (up to 5 nights), and the registration fee for the 28th Annual Congress. (Travel itinerary must be approved by the grant sponsor.)

The Accounts Payable Education Grant was established to recognize the outstanding commitment of accounts payable professionals to their AP education, their employer, and the community. The grant is designed to encourage professional growth through AAPA's accounts payable training and educational offerings.

Candidate Requirements

- Current member in good standing of the American Accounts Payable Association
- Minimum of three years of work experience in the accounts payable field

How to Apply

An application for the Accounts Payable Education Grant may be made by an interested individual or by a colleague on behalf of a nominee and should include:

- 1) A completed nomination/application form.
- 2) A list and brief description of accomplishments from the nominee/applicant (not to exceed two typed pages), which documents:
 - A. Educational advancement
 - Professional growth (i.e., certifications, etc.) (maximum of 10 points)
 - Personal growth (i.e., educational classes, etc.) (maximum of 15 points)
 - Organizational growth (i.e., staff development, corporate awareness, etc.) (maximum of 10 points)
 - B. Involvement in process improvements within your job, department, or organization (i.e., cost savings, efficiency/productivity increases, etc.) (maximum of 15 points)
 - C. Involvement with the American Accounts Payable Association/*AP Journal Online* for the past year and/or involvement with the American Payroll Association for the past three years. (maximum 15 points)
 - National level of AAPA and/or APA (can include involvement with launch of AAPA, contributing articles to *AP Journal Online*, etc.)
 - Local and State level of APA
- 3) How You Plan to Use the Grant
If awarded the education grant, briefly describe how it would help you in the advancement of your accounts payable career. Limit your response to half a page. (maximum of 25 points)
- 4) One letter of recommendation detailing why the nominee/applicant is a worthy candidate for an education grant. The letter must be signed by the person writing it. (maximum 10 points)

Total 100 Possible Points

Application Deadline: March 15, 2010

The Accounts Payable Education Grant Nomination/Application Form

Nominee/Applicant's AAPA Member ID#: _____

Name: _____

Organization: _____

Title: _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Certification, include year earned: _____

Highest Level of Education and Year Completed: _____

Local Chapter Affiliation (if applicable): _____

Contact information for the individual who is providing the enclosed letter of recommendation:

Name: _____

Title: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Application Checklist

Completed nomination/application form

List and description of accomplishments

How you plan to use the grant response

One letter of recommendation

NOTE: AAPA/APA employees and officers, as well as members of the AAPA and APA Board of Directors and Officers, Board of Advisors, and National Speakers Bureau, are not eligible for these grants, but they can nominate someone.

AAPA would like to share your grant application with others. I, _____,
grant AAPA authorization to use my application.

Signature: _____

Applications Must Be Received No Later Than March 15, 2010

Mail to: American Accounts Payable Association
Attention: AP Education Grant/Executive Office
660 North Main Avenue, Suite 200
San Antonio, TX 78205-1217